

## What to Expect When You Are a Vendor at Surrey Delta Valley Women's Network



We are excited to have you as a vendor!

There is no charge to be a vendor, however you are required to reserve and pay for your spot at the Luncheon.

You must be a member of one of the Valley Women's Network Chapters – not necessarily the Surrey Delta Chapter.

You are required to bring a **minimum** \$10 gift/door prize that will be given away at a draw at the end of the luncheon (there is no maximum value – feel free to be generous).

You may choose to collect business cards or draw from the basket containing all attendees' cards.

If you draw the name of someone who is not present, you draw another name.

Please arrive at least 15 minutes earlier than the start time so that your ½ table will be set up prior to people arriving.

Please only take ½ of a table as another vendor will have the other half.

Register at the front desk either before or after you are set up (it is possible that there may not be someone at the registration desk when you arrive).

You have the opportunity to speak with other vendors and shoppers/networkers while staffing your table.

You may bring someone with you to help you with your table. Note that they must pay for the luncheon and may only attend 2 times before they must become a member.

You are able to leave your table and visit other vendors whenever you like.

Provide a short summary of your business to the Assistant Coordinator including:

- Name, business name, what you do (approximately 50 to 100 words).

Be respectful of shoppers.

You are more than welcome to sell your products  
AND we are here to build relationships.